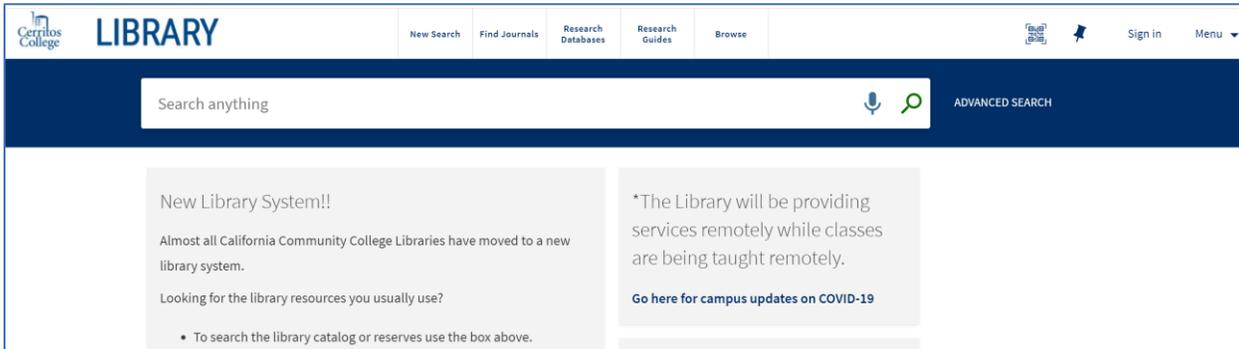
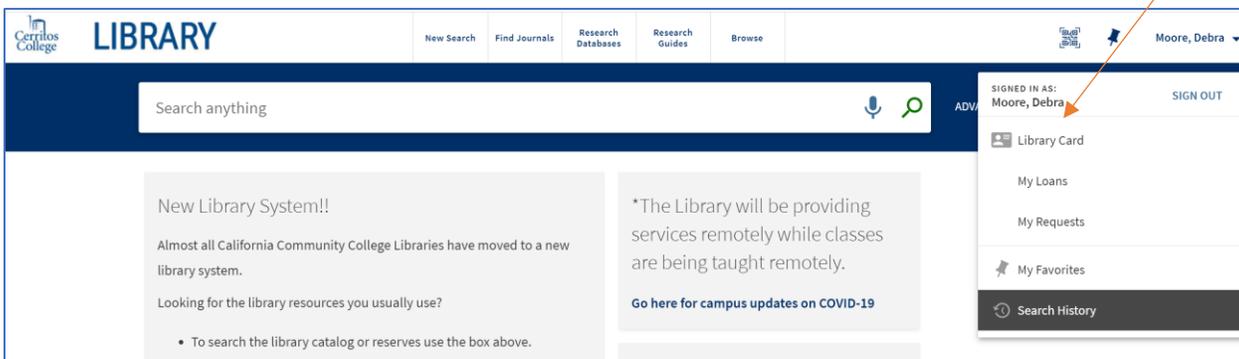


How to Renew a Book

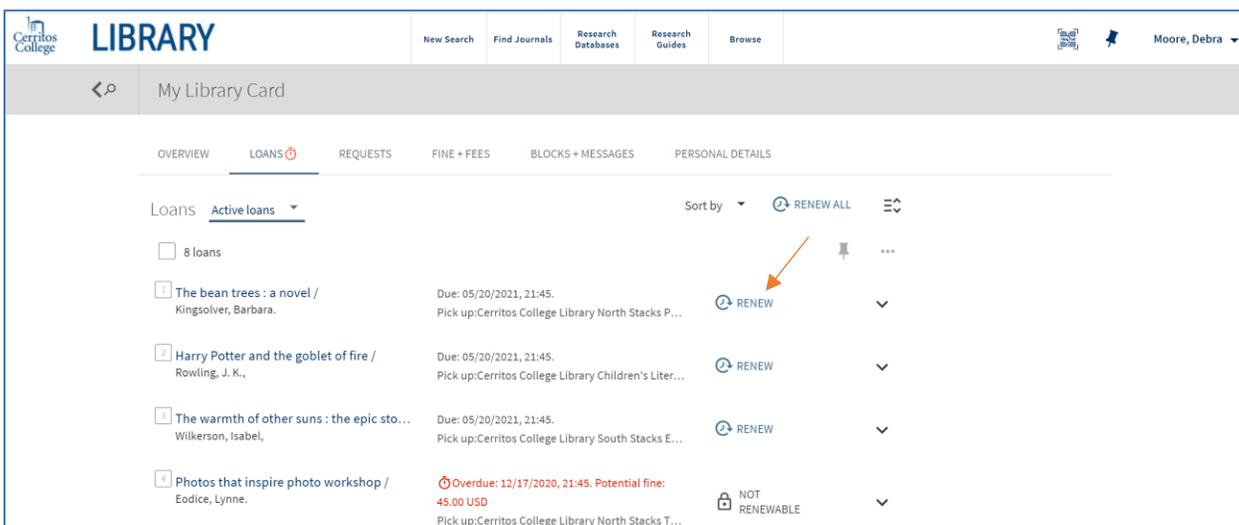
1. Sign in on the first page of the library catalog



2. Click on the drop down arrow next to your name and then click on My Loans



3. You'll get a screen something like this:



4. Click on Renew next to the title you want to renew

It will show “Renewed” and the new due date (faculty get a longer checkout period – that’s why the date is so far in the future)

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Loans Active loans Sort by RENEW ALL

8 loans

1	The bean trees : a novel / Kingsolver, Barbara.	Due: 07/21/2021, 21:45. Pick up:Cerritos College Library North Stacks P...	Renewed	
2	Harry Potter and the goblet of fire / Rowling, J. K.,	Due: 05/20/2021, 21:45. Pick up:Cerritos College Library Children's Liter...	RENEW	
3	The warmth of other suns : the epic sto... Wilkerson, Isabel,	Due: 05/20/2021, 21:45. Pick up:Cerritos College Library South Stacks E...	RENEW	

That’s it! Books can be renewed twice (if no one else have requested them).